

F O R W A R D P L A N

FOR THE PERIOD : 1 JULY 2016 TO 30 OCTOBER 2016

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 JULY 2016 TO 30 OCTOBER 2016**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Home to School and College Travel and Transport Policy for Children and Young People with SEND	Executive Board	14 July 2016
2	Halton LSCB Annual Safeguarding Report	Executive Board	15 September 2016
3	Local Authority Daycare Provision	Executive Board	14 July 2016

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Home to School and College Travel and Transport Policy for Children and Young People with SEND	Executive Board 14 July 2016	To approve the commencement of a consultation regarding proposals for the way in which travel solutions are provided for children and young people with SEND in accessing school and college	Key partners/stakeholders including parents/carers and young people, together with schools and colleges. Representations can be made as part of the consultation process, and will be reported to the Executive Board.		Martin West martin.west@halton.gov.uk
Halton LSCB Annual Safeguarding Report	Executive Board 15 September 2016	There is a statutory requirement to publish an annual report.			Tracey Coffey tracey.coffey@halton.gov.uk
Local Authority Daycare Provision	Executive Board 14 July 2016	The report requests approval to seek alternative providers to run Local Authority daycare provision in Halton.	Staff and Trade Unions – neighbouring nursery schools and early years providers.		Ann McIntyre ann.mcintyre@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor T McInerney

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor S Hill